

The Caravan Club

North London Centre

Rally Location: _____

Rally Dates: _____

INCOME

RECEIPTS	Total Receipt*	Base	VAT - Output
Rally Fees			
Prizes			
Social Tickets			
Deposit refund			
Youth Fund			
Donations			
Raffle			
Non-Attenders Fee			
Others			
Total Receipts			
Less Total Payments			
BALANCE			

EXPENSES

PAYMENTS	Total Paid*	Base	VAT - Input
Site Fees (inc VAT)			
Social Expenses:			
Hall			
Entertainment			
Catering			
Admin Expenses:			
Charity			
Prizes			
Others			
Total Payments			

Obtain VAT receipts from all VAT registered suppliers.

STATISTICS

- *No. of Vans Booked _____
- *No. of Vans Arrived _____
- *No. of Centre Members _____
- *No. of Non-Centre Members _____
- *No. of First Ralliers _____
- *No. of Non-Attenders _____

*Marshals Souvenirs _____
Please attach booking slips to show full details of Non-Attenders who have not paid.

We the undersigned certify that this account is a true record of the transactions relating to the rally.

*Rally Officer / Marshall

*Assistant Rally Officer / Marshall

* Denotes columns to be completed by Marshals

V.A.T. No. 239 7193 31

Balance to Treasurer or Representative

Received _____

Date _____

Boxes for Treasurer use only

FOR TREASURERS USE ONLY

V.A.T. Output Tax	_____
Less Input Tax	_____
SUB-TOTAL	_____
Other Rally expenses:	
Cost of Plaques	_____
Hall	_____
Site Fees	_____
Others (Band Deposit)	_____
TOTAL	_____
SURPLUS or DEFICIT	£